

Health and safety responsibilities

To provide and maintain a safe and healthy worksite, owners, prime contractors, employers, supervisors, and workers must accept and follow their own level of responsibility.

Workers

Workers have a responsibility for their own safety as well as that of their fellow workers. Workers must:

- Understand and follow the safety program and jobsite work procedures
- Wear appropriate clothing and use all required personal protective equipment
- Not take unnecessary risks and not endanger other workers through practical jokes or horseplay
- Not use any broken tools or unsafe equipment; unsafe tools and equipment must be removed from service
- Stay off the worksite if impaired by drugs (medical or illegal) or alcohol
- Refuse to carry out any work activity that could result in harm to themselves or any other employee
- Maintain good housekeeping conditions
- Report all injuries immediately to first aid, the supervisor, or the employer

Supervisors

Supervisors must ensure that:

- All workers are familiar with and follow the company safety program
- Workers are properly trained and follow the Workplace Hazardous Materials Information System (WHMIS) program, safe jobsite work procedures, and the Occupational Health and Safety Regulation

- The jobsite is evaluated and hazards eliminated or minimized; if hazards cannot be controlled, the employer must develop special work procedures to prevent the risk of worker injury or disease
- Workers wear appropriate clothing and the required personal protective equipment
- Appropriate tools, equipment, and materials are available and used
- Emergency jobsite procedures are developed and made known to workers

Employers

Employers have the responsibility to:

- Develop, implement, and maintain a safety program designed to prevent injuries and disease in the workplace
- Evaluate worksite hazards and take necessary steps to protect workers
- Ensure an effective WHMIS program is in place, including worker education and training
- Plan the work to be done, ensuring that the right tools, equipment, and materials are available when needed
- Ensure that supervisors train workers in safe work practices and procedures
- Provide required first aid services and equipment
- Ensure that the Occupational Health and Safety Regulation is complied with on an ongoing basis

Project: _____ Address: _____

Employer: _____ Supervisor: _____

Date: _____ Time: _____ Shift: _____

Number on shift: _____ Number attending: _____

Other safety issues or suggestions made by attendees:

Record of those attending:

| Name: (please print) | Signature: | Company: |
|----------------------|------------|----------|
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| 15. | | |

Manager's remarks: _____

Manager: _____ Supervisor: _____

(signature)

(signature)



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