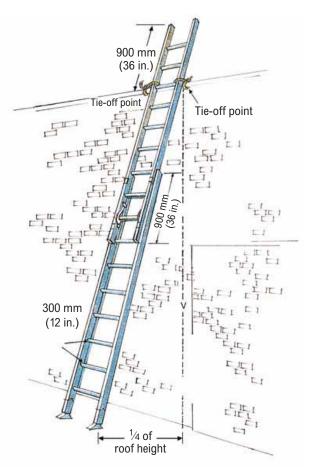
MANUFACTURING TOOLBOX MEETING GUIDE



Setting up a ladder

Falls from ladders are one of the leading causes of injuries to workers in British Columbia.

- Inspect each ladder before use. Ladders with loose, broken, or missing rungs, split or bent side rails, or other defects must be identified and removed from service.
- Use only CSA or ANSI Standard approved heavyduty ladders or job-built wooden ladders built to WorkSafeBC Standard LDR 1-2004.
- Ladder tops must rest against a firm structure.
- Ladders must extend about one metre (three feet) above a safe landing or parapet wall.
- Ladders must be set up with a four vertical to one horizontal slope.
- Ladders must be tied, blocked, or otherwise secured to prevent them from slipping.
- The base of a ladder's side rails must rest on a firm, level foundation.
- Do not use the top two rungs of a ladder
- When climbing up or down workers should:
 - always face the ladder
 - maintain three points of contact (two hands and one foot or one hand and two feet)
- Keep you weight between the ladder side rails move the ladder instead of reaching to the side.



Project:	Address:		
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	Time: Shift:		
	Number attending:		
Other safety issues or	suggestions made by attende	ees:	
Record of those attend	ing:		
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