

TOOLBOX MEETING GUIDE



The right to refuse unsafe work

If a worker has reasonable cause to believe that to carry out any work process would create an undue hazard to the health and safety of any person, he/she has the right to refuse to take such action.

Under such circumstances, the following order of actions must take place:

- 1. The worker must immediately report the circumstances of the unsafe condition or matter to the supervisor or employer.
 - The supervisor or employer receiving the report must investigate the matter and
 - Ensure that any unsafe condition is remedied

or

- If in his/her opinion the report is not valid, must so inform the person who made the report
- 2. If this does not resolve the mater, and the worker continues to refuse to carry out a work process, the supervisor or employer must further investigate the matter. This investigation must be carried out in the presence of the worker who made the report and in the presence of
 - A worker representative of the joint health and safety committee

or

 A worker who is selected by a trade union representing the worker

or

- If there is no joint committee or the worker is not represented by a trade union, any other reasonably available worker selected by the worker who made the report
- 3. If this does not resolve the matter, and the worker continues to refuse to carry out a work process, both the supervisor or employer and the worker must immediately notify a WorkSafeBC officer, who will investigate the matter and take whatever actions are necessary.





No worker is to be disciplined for acting in compliance with these steps. Temporary assignment to alternative work at no loss in pay to the worker until the matter is resolved is not considered to be disciplinary action.

Project:	Address:		
	Number attending:		
Other safety issues or s	suggestions made by crew I	nembers:	
Record of those attendi	ng:		
Name: (please print)	Signature:	Company:	
1.			
2.			
3.			
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11.			
12.			
13.			
14.			
15.			
Manager's remarks:			
Manager:	Supervisor:		
(signature)		(signature)	



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