
Basic checklist

Most house construction projects require a Construction Notice of Project (NOPC) to be sent to WorkSafeBC. To order the appropriate forms call WorkSafeBC at 604 276-3100 in the Lower Mainland or 1 888 621-7233 toll free within B.C.

Has the required first aid been arranged?

- Supplies
- Equipment
- Attendant

Is the current regulation on site or available to all workers?

- Occupational Health and Safety Regulation

Have the following underground services been located and identified?

- Water
- Gas
- Power lines
- Telephone lines
- Other

If demolition or land clearing is needed:

- Have the following services been disconnected at the property line?
 - Electrical, Water, Gas
- Has it been determined if hazardous materials (such as those containing asbestos) are present at the demolition site?
 - If so, have steps and precautions for safe removal been arranged?
- Are qualified people overseeing the removal of trees?
 - Are non-essential workers clear of the area?
- Have the sub-trades been informed of the location and dangers of underground services?

For overhead high-voltage power lines:

- Have they been identified?
- Has the voltage been determined?
- Is guarding of lines required?

Contact your local electrical authority for this information.

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- Is a form 30M33 required?
 - Can deliveries with cranes and concrete pumper trucks be made safely outside the limits of approach to any high-voltage lines or transformers?

For excavations greater than 1.2 m (4 ft.) deep:

- Are the sides sloped to a safe angle? (3 horizontal to 4 vertical) or
- Is the excavation shored according to WCB requirements? or
- Is there documentation available on site from a registered professional engineer stating it is safe for workers to enter the excavation?

If there are suspended slabs and stairs, or foundation walls higher than 3.6 m (12 ft.):

- Are there formwork drawings available?

Fall protection requirements:

- Are there areas that will require guardrails? If so, where?

- Are there areas greater than 3 m (10 ft.) above grade where workers will require fall restraint? If so, where?

- Are there areas greater than 3 m (10 ft.) above grade where workers will require fall arrest? If so, where?

- Is a fall protection plan required? If so, what equipment is required?

- Have workers been trained in all aspects of the fall protection plan?
- Are there stairs requiring handrails?
- Are there roof or floor openings that need to be covered or guarded?

Are written safe work procedures in place for:

- Emergency phone numbers: gas, hydro, telephone, fire, ambulance, etc.
- Emergency evacuation
- Fall protection
- Lockout (if required)
- Other _____

Orientation of all sub-contractors and their workers:

- Is there an orientation plan developed for this site?